

# Village of Bluffton Council Meeting Agenda

November 13, 2023 at 7:00 PM



## **Opening Ceremonies**

Call to Order, Mayor  
Johnson presiding

Pledge of Allegiance



## **Minutes**

Approval of the minutes for the Village Council meeting held on Monday, October 23, 2023

## **Bills**

### **Committee Reports**

Parks & Recreation Committee: Oct. 25<sup>th</sup>  
Ordinance Committee: Oct. 25<sup>th</sup>  
Insurance Committee: Nov. 1<sup>st</sup>  
Bluffton Beyond Tomorrow: Nov. 1<sup>st</sup>  
Joint Insurance & Finance Committees: Nov. 8<sup>th</sup>  
Parks & Recreation – update

### **Boards & Commissions**

Blanchard River Watershed Board - update

## **LEGISLATION**

### **RESOLUTION NO. 30-2023**

#### **2<sup>nd</sup> Reading**

A RESOLUTION AUTHORIZING THE ATTACHED WAGE SCHEDULE TO BE ADDED TO THE PERSONNEL POLICY AND PROCEDURE MANUAL OF THE VILLAGE OF BLUFFTON, OHIO AS EXHIBIT A: WAGE SCHEDULE FOR VILLAGE EMPLOYEES.

### **RESOLUTION NO. 31-2023**

#### **2<sup>nd</sup> Reading**

#### **Emergency**

A RESOLUTION ESTABLISHING PAY INCREASES TO THE WAGES/SALARIES OF CERTAIN VILLAGE EMPLOYEES OF THE VILLAGE OF BLUFFTON, OHIO, EFFECTIVE AS STATED IN THE ATTACHED EXHIBIT (A), AND ESTABLISHING BENEFIT CHANGES AS STATED IN THE ATTACHED EXHIBIT (B) AND DECLARING AN EMERGENCY.

### **RESOLUTION NO. 32-2023**

#### **2<sup>nd</sup> Reading**

#### **Emergency**

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT FOR THE PURPOSE OF MAKING APPLICATION AND ACCEPTING FUNDS FROM THE 2024 COOPERATIVE PARK IMPROVEMENT GRANT PROGRAM AND DECLARING AN EMERGENCY

### **RESOLUTION NO. 33-2023**

#### **2<sup>nd</sup> Reading**

#### **Emergency**

A RESOLUTION OFFERING A PICK-UP OF VOLUNTARY CONTRIBUTIONS THROUGH A PAYROLL DEDUCTION FOR THE PURCHASE OF SERVICE CREDIT BY EMPLOYEES WHO ARE MEMBERS OF THE OHIO POLICE & FIRE PENSION FUND AND WHO ARE NOT MEMBERS OF THE BARGAINING UNIT AND DECLARING AN EMERGENCY.

**Village Administration Report:**

**Mayor:**

**Safety Services Reports:**

**-EMS-**

**-Fire Dept.-**

**-Police Dept.-**

**Meeting Dates** (meetings held at the Town Hall unless otherwise noted\*)

- Village Council – Monday, November 13<sup>th</sup> at 7:00 pm
- Utilities Committee – Wednesday, November 15<sup>th</sup> at noon
- Bluffton Beyond Tomorrow Committee – Wednesday, November 15<sup>th</sup> at 7:30 pm
- Village Council – Monday, November 27<sup>th</sup> at 7:00 pm

**Public Comment**

**Adjournment** – Motion and Second

Village of Bluffton – Regular meeting October 23, 2023, at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia present.

Cupples motioned, seconded by Kingsley, to approve the minutes from the regular council meeting held on October 9, 2023. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Steiner, to approve the bills as presented. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Stahl motioned, seconded by Cupples, to approve the Bluffton Community Dog Park location and general design and to authorize the Bluffton Dog Park Association to begin fundraising for the costs of developing and installing a dog park. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

The Fiscal Officer gave the following readings:

1st Reading:

Resolution 30-2023 – A Resolution authorizing the attached wage schedule to be added to the Personnel Policy and Procedure Manual of the Village of Bluffton, Ohio as Exhibit A: Wage Schedule for Village Employees. Stahl motioned to adopt the Resolution, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Resolution 31-2023 – A Resolution establishing pay increases to the wages/salaries of certain Village employees of the Village of Bluffton, Ohio, effective as stated in the attached Exhibit (A) and establishing benefit changes as stated in the attached Exhibit (B). Kingsley motioned to adopt the Resolution, seconded by Talavinia. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Resolution 32-2023 – A Resolution authorizing the Village Administrator to enter into an agreement with the Johnny Appleseed Metropolitan Park District for the purpose of making application and accepting funds from the 2024 Cooperative Park Improvement Grant Program. Cupples motioned to adopt the Resolution, seconded by Sehlhorst. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Resolution 33-2023 – A Resolution offering a pick-up of voluntary contributions through a payroll deduction for the purchase of service credit by employees who are members of the Ohio Police & Fire Pension Fund and who are not members of the bargaining unit. Talavinia motioned to adopt the Resolution, seconded by Cupples. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Sehlhorst motioned, seconded by Cupples, to approve the Special Event requests from the Chamber of Commerce for the Blaze of Lights and subsequent events. Main St. between Elm St and Cherry/Church St. will be closed from 4:00 p.m. until midnight. Vine St. will be closed from Main St. to the alley from noon on Nov. 22<sup>nd</sup> until noon on November 27<sup>th</sup>. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Parks & Recreation Committee on Wednesday, October 25 at noon.

Ordinance Committee on Wednesday, October 25 at 8:00 p.m.

Insurance Committee on Wednesday, November 1 at noon.

Bluffton Beyond Tomorrow Committee on Wednesday, November 1 at 7:30 p.m.

Village Council on Monday, November 13 at 7:00 p.m.

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MAYOR

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FISCAL OFFICER

VILLAGE OF BLUFFTON  
VOUCHER REPORT 11/13/2023

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ALL SERVICE AERATION, INC	482.50	Park	PORTABLE TOILETS
AMERICAN ELECTRIC POWER	17,758.70	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	758.15	Multiple	ELECTRICITY
ANDERSON TRACTOR SUPPLY, INC.	15.00	Street	LINK PIN
ANTHEM BLUE CROSS BLUE SHIELD	847.78	Multiple	HEALTH INSURANCE
ARMOR FIRE PROTECTION INC.	1,175.00	Land & Buildings	TOWN HALL FIRE PUMP CERTIFICATION
BLUFFTON FLYING SERVICE	5,000.00	Airport	AIRPORT MANAGEMENT
BLUFFTON STONE CO.	166.47	Multiple	STONE
BLUFFTON STONE CO.	133.98	Multiple	STONE
BLUFFTON STONE CO.	249.04	Multiple	STONE
BOBCAT COMPANY	27.56	Street	OIL FILTER
C & S SOLUTIONS	138.95	Water	LOCATOR REPAIR
CHARTER COMMUNICATIONS	43.40	Multiple	CABLE
CHARTER COMMUNICATIONS	169.98	Administrative	CABLE
CHARTER COMMUNICATIONS	169.98	Multiple	CABLE
CHARTER COMMUNICATIONS	169.98	Multiple	CABLE
CHOICE ONE ENGINEERING	1,680.00	Multiple	GENERAL ENGINEERING
CHOICE ONE ENGINEERING	160.00	Multiple	GENERAL ENGINEERING
CHOICE ONE ENGINEERING	630.00	Street	MUNICIPAL LOT
CHOICE ONE ENGINEERING	4,300.00	Street	LAWN AVE. STORM
CINTAS	407.28	Administrative	UNIFORMS
CINTAS	76.54	Administrative	UNIFORMS
CINTAS	54.33	Administrative	UNIFORMS
CINTAS	36.48	Administrative	UNIFORMS
CINTAS	73.04	Administrative	UNIFORMS
CITIZEN'S NATIONAL BANK	86.90	Administrative	POSTAGE FOR CERTIFIED LETTERS
CITIZEN'S NATIONAL BANK	100.00	Administrative	AOS TRAINING
CITIZEN'S NATIONAL BANK	25.62	Police	TRAINING MEALS
CITIZEN'S NATIONAL BANK	136.50	Police	TRICK OR TREAT SUPPLIES
CITIZEN'S NATIONAL BANK	374.93	Police	PICTURE FRAMES
CITIZEN'S NATIONAL BANK	252.27	Police	TRAINING
CLEMANS, NELSON & ASSOCIATES, INC	175.00	Administrative	RETAINER
CONNECT PARENT CORPORATION	222.64	Administrative	PHONES
DEGEN EXCAVATING CO., INC.	3,277.72	Sewer	SEWER CLEANING
DEGEN EXCAVATING CO., INC.	2,448.00	Sewer	SEWER CLEANING
DOTY, MICHAEL	1,076.08	Police	PD CRUSIER TIRES
DOTY, MICHAEL	70.50	Police	PD AUTO REPAIRS
DOTY, MICHAEL	70.50	Police	PD AUTO REPAIRS
ENERGY OPTIMIZERS, USA	950.00	Land & Buildings	ASHRAE LEVEL 2 ENERGY AUDITS
EVERETT J PRESCOTT INC	7,310.61	Water	PARTS & SUPPLIES
EVERETT J PRESCOTT INC	450.00	Water	WATER TAP FITTINGS
EVERETT J PRESCOTT INC	352.38	Multiple	PARTS
EVERETT J PRESCOTT INC	719.44	Multiple	PARTS
FAMILY HARDWARE DO IT BEST	333.12	Multiple	SUPPLIES
FAMILY HARDWARE DO IT BEST	2,050.49	Multiple	SUPPLIES
GLOBAL ELECTRIC, INC	6,094.40	Sewer	UV & PRESS REPAIR
GLOBAL ELECTRIC, INC	873.19	Sewer	UPS FOR INFLUENT CONTROL PANEL
GREAT LAKES BILLING ASSOCIATES, INC.	1,349.54	Rescue	EMS BILLING SERVICE
HACKENBERG, FEIGHNER, BISHOP & WERTH, LLC	2,920.00	Administrative	SOLICITOR FEES
Johnson, Richard	212.39	Administrative	TOWN HALL DECORATIONS
JUSTIN SHANNON	481.00	Land & Buildings	TOWN HALL CLEANING

KAHLE TECHNOLOGIES	24,988.50	Capital Improvement	WTP COMMUNICATIONS
KENT KARHOFF LLC	600.00	Cemetery	BURIALS & FOUNDATIONS
LEXIS NEXIS RISK DATA MANAGEMENT INC.	50.00	Administrative	ADDRESS SEARCHES
LYNN CARD CO	280.00	Multiple	CHRISTMAS CARDS
MANNIK SMITH GROUP	2,850.00	Park	PARK DESIGN & FUNDING
MARATHON FLEET SERVICES	1,040.65	Multiple	FUEL
MARBEE PRINTING & GRAPHIC ART	87.50	Police	LETTERHEAD
MELVIN STETTLER	20.00	Administrative	TOWN HALL REFUND
MICHAEL E. HYRNE	425.00	Administrative	MEDIATION
NATHAN JORDAN	406.33	Multiple	REIMBURSE - CEU'S
NEW HORIZON COMMUNICATIONS	752.23	Administrative	PHONES
NORTHWEST OHIO RECYCLING	500.00	Street	TRUCK BED
NORTHWESTERN OHIO SECURITY SYSTEMS	196.00	Land & Buildings	MONITORING
OHIO CAT	1,235.00	Administrative	LIFT RENTAL - BLAZE OF LIGHTS
OHIO CAT	1,121.25	Administrative	LIFT RENTAL - BLAZE OF LIGHTS
OHIO PEACE OFFICER TRAINING	230.00	Police	MICHAEL - SA1 TRAINING
OHIO UTILITIES PROTECTION SERVICE	8.00	Administrative	MANUAL CALLOUTS
PATRIOT CONCRETE	43,024.00	Pool	ZERO ENTRY POOL REPAIR
PERRY CORPORATION	3,084.44	Administrative	IT CONTRACT
PERRY CORPORATION	197.01	Administrative	IT CONTRACT
PERRY CORPORATION	31.13	Administrative	IT CONTRACT
PERRY CORPORATION	23.61	Administrative	IT CONTRACT
PHILLIPS, SCOTT	269.25	Administrative	BOOTS
RUMPKE	26,079.38	Refuse	TRASH SERVICES
SHELL FLEET PLUS	2,388.07	Multiple	FUEL
SMARTBILL	987.34	Multiple	BILLING SERVICES
SMARTBILL	1,050.18	Multiple	BILLING SERVICES
STAPLES BUSINESS ADVANTAGE	325.48	Multiple	SUPPLIES
STAPLES BUSINESS ADVANTAGE	39.48	Multiple	SUPPLIES
STAPLES BUSINESS ADVANTAGE	481.99	Multiple	SUPPLIES
SWANK, KYLE	238.65	Administrative	BOOTS
THE AERO-MARK COMPANY	2,175.00	Street	MAIN & BENTLEY CROSSWALKS
VERIZON WIRELESS	160.44	Multiple	CELL PHONES
VETTER LUMBER CO.	159.90	Multiple	SUPPLIES
WESSLER ENGINEERING	3,562.50	Water	LEAD LINE INVENTORY
WESSLER ENGINEERING	475.00	Water	LEAD LINE INVENTORY
WESSLER ENGINEERING	293.75	Sewer	SANITARY ON-CALL SERVICES
ZOLL DATA SYSTEMS	161.26	Rescue	EMS CHARTS
INCOME TAX REFUNDS	1,676.32	Administrative	INCOME TAX REFUNDS
	188,812.00		
OCTOBER MONTHLY	2,569.00		
MEDICARE	37.22		
OPERS	269.03		
FICA	40.14		
BIWEEKLY PAYROLL 11/03/23	46,280.09		
MEDICARE	629.96		
OPERS	3,531.91		
OP&F	4,105.14		

Council Signature : \_\_\_\_\_

Date: \_\_\_\_\_

## **Ordinance Committee Minutes**

Village of Bluffton

October 25, 2023, 8:00 PM

Present: Joe Sehlhorst, Mitch Kingsley

Staff: Jesse Blackburn, Bryan Lloyd

Public:

TOPIC:        Accessory Dwelling Units (ADU)

- We are testing the chart of rules and criteria concerning ADUs using some real-life case studies; the goal is to have adequate regulations so as to keep the use and presence of ADUs from diminishing quality of life in our neighborhoods. And to not over-regulate so as to require a supreme undertaking to understand and follow the rules.
- Next we hope to present the ADU chart of rules and criteria to the comprehensive plan steering committee (Bluffton Beyond Tomorrow) to get their feedback and ideas.
- Following that event we want to have a public presentation of the material and hear public comment and feedback.

Submitted,

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Joe Sehlhorst

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Mitchell Kingsley

## **Insurance Committee Minutes Nov 1, 2023, Noon**

**Attending Jesse Blackburn, Kevin Nickel, Rich Johnson, Dave Steiner, Jerry Cupples and Jonathon Fortman**

**Jonathon from Fortman Insurance explained the current plan will go up 6.7 % and also increases the out of pocket deductible. He also provided other options to discuss. The Insurance committee requested Kevin crunch numbers and set another meeting along with the finance committee.**

**Insurance and Finance committee minutes November 8, 2023 Noon Attending, Jesse, Kevin, Rich, Dave Jerry and Phil,**

**Kevin explained the options, The Aetna option 3 and 4 HSA aggregate and embedded accounts are both viable options for the employees. After discussion, the Joint Committee recommends to increase HSA contribution from the Village <sup>by</sup> 10% and offer both plans to the employees. The new plans will take effect February 1, because Lonnie Kent drops off of the current plan at the end of January. To cover him we will extend our current plan one additional month.**

**Jerry Cupples Chairman**

**Current - \$3,000/\$6,000 Deductible, \$5,000/\$10,000 Max Out Of Pocket**

2023	Monthly Premium	Annual Premium	EE %	Annual EE Share	EE Share Pay Period	Bluffton Share	Bluffton %	# of EE on Plan	Annual Premium	Village Share	Employee Share	HSA	HSA	HSA	HSA	HSA	HSA		
												Total	Total	Total	Total	Total	Total	Total	
Single	455.55	5,466.60	13.54%	740.18	28.47	4,726.42	86.46%	5	27,333.00	23,632.11	3,700.89	6,000.00	7,500.00	9,000.00	10,500.00	12,000.00	13,500.00		
EE/Children	768.97	9,227.64	13.54%	1,249.42	48.05	7,978.22	86.46%	4	36,910.56	31,912.87	4,997.69	9,600.00	12,000.00	14,400.00	16,800.00	19,200.00	21,600.00		
EE/Spouse	1,001.30	12,015.60	13.54%	1,626.91	62.57	10,388.69	86.46%	1	12,015.60	10,388.69	1,626.91	2,400.00	3,000.00	3,600.00	4,200.00	4,800.00	5,400.00		
Family	1,406.28	16,875.36	13.54%	2,284.92	87.88	14,590.44	86.46%	10	168,753.60	145,904.36	22,849.24	24,000.00	30,000.00	36,000.00	42,000.00	48,000.00	54,000.00		
								20	245,012.76	211,838.03	33,174.73	42,000.00	52,500.00	63,000.00	73,500.00	84,000.00	94,500.00		
Total Village Cost												253,838.03	264,338.03	274,838.03	285,338.03	295,838.03	306,338.03	316,838.03	327,338.03

**Anthem Renewal - \$3,250/\$6,500 Deductible, \$6,500/\$13,000 Max Out Of Pocket**

2024	Monthly Premium	Annual Premium	EE %	Annual EE Share	EE Share Pay Period	Bluffton		# of EE on Plan	Annual Premium	Village Share	Employee Share	HSA		HSA		HSA	
						Share	Bluffton %					Total	Total	Total	Total	Total	
Single	486.36	5,836.32	13.54%	790.24	30.39	5,046.08	86.46%	5	29,181.60	25,230.41	3,951.19	6,500.00	8,125.00	9,750.00	11,375.00		
EE/Children	820.98	9,851.76	13.54%	1,333.93	51.30	8,517.83	86.46%	4	39,407.04	34,071.33	5,335.71	10,400.00	13,000.00	15,600.00	18,200.00		
EE/Spouse	1,069.02	12,828.24	13.54%	1,736.94	66.81	11,091.30	86.46%	1	12,828.24	11,091.30	1,736.94	2,600.00	3,250.00	3,900.00	4,550.00		
Family	1,501.39	18,016.68	13.54%	2,439.46	93.83	15,577.22	86.46%	10	180,166.80	155,772.22	24,394.58	26,000.00	32,500.00	39,000.00	45,500.00		
								20	261,583.68	226,165.25	35,418.43	45,500.00	56,875.00	68,250.00	79,625.00		
Total Village Cost												271,665.25	283,040.25	294,415.25	305,790.25		
Increase over 2023												17,827.22	29,202.22	40,577.22	51,952.22		

**Aetna Embedded HSA - \$3,250/\$6,500 Deductible, \$7,500/\$15,000 Max Out Of Pocket**

2024	Monthly Premium		Annual Premium	EE %	Annual EE Share	EE Share Pay Period	Bluffton		# of EE on Plan	Annual Premium	Village Share	Employee Share	HSA		HSA		HSA	
	Premium						Share	Bluffton %					Share	Total	Total	Total	Total	
Single	451.50		5,418.00	13.54%	733.60	28.22	4,684.40	86.46%	5	27,090.00	23,422.01	3,667.99	6,500.00	8,125.00	9,750.00	11,375.00		
EE/Children	900.08		10,800.96	13.54%	1,462.45	56.25	9,338.51	86.46%	4	43,203.84	37,354.04	5,849.80	10,400.00	13,000.00	15,600.00	18,200.00		
EE/Spouse	1,025.52		12,306.24	13.54%	1,666.26	64.09	10,639.98	86.46%	1	12,306.24	10,639.98	1,666.26	2,600.00	3,250.00	3,900.00	4,550.00		
Family	1,392.37		16,708.44	13.54%	2,262.32	87.01	14,446.12	86.46%	10	167,084.40	144,461.17	22,623.23	26,000.00	32,500.00	39,000.00	45,500.00		
									20	249,684.48	215,877.20	33,807.28	45,500.00	56,875.00	68,250.00	79,625.00		
Total Village Cost												261,377.20	272,752.20	284,127.20	295,502.20			
Increase over 2023												7,539.17	18,914.17	30,289.17	41,664.17			

**Aetna Aggregate HSA - \$3,000/\$6,000 Deductible, \$3,750/\$7,500 Max Out Of Pocket**

2024	Monthly Premium	Annual Premium	EE %	Annual EE Share	EE Share Pay Period	Bluffton		# of EE on Plan	Annual Premium	Village Share	Employee Share	HSA		50%		70%		
						Share	Bluffton %					Total	Total	Total	Total			
Single	464.39	5,572.68	13.54%	754.54	29.02	4,818.14	86.46%	5	27,863.40	24,090.70	3,772.70	6,000.00	7,500.00	9,000.00	10,500.00	12,000.00	13,500.00	
EE/Children	926.92	11,123.04	13.54%	1,506.06	57.93	9,616.98	86.46%	4	44,492.16	38,467.92	6,024.24	9,600.00	12,000.00	14,400.00	16,800.00	19,200.00	21,600.00	
EE/Spouse	1,056.27	12,675.24	13.54%	1,716.23	66.01	10,959.01	86.46%	1	12,675.24	10,959.01	1,716.23	2,400.00	3,000.00	3,600.00	4,200.00	4,800.00	5,400.00	
Family	1,434.53	17,214.36	13.54%	2,330.82	89.65	14,883.54	86.46%	10	172,143.60	148,835.36	23,308.24	24,000.00	30,000.00	36,000.00	42,000.00	48,000.00	54,000.00	
								20	257,174.40	222,352.99	34,821.41	42,000.00	52,500.00	63,000.00	73,500.00	84,000.00	94,500.00	
Total Village Cost												264,352.99	274,852.99	285,352.99	295,852.99	306,352.99	316,852.99	327,352.99
Increase over 2023												10,514.95	21,014.95	31,514.95	42,014.95	52,514.95	63,014.95	73,514.95



# VILLAGE OF BLUFFTON

Prepared by: FORTMAN INSURANCE SERVICES

11/2/2023

## ALTERNATIVE UNDERWRITTEN QUOTES -- EFFECTIVE JANUARY 1, 2024

	Embedded Current	Embedded **1-1-24 Renewal**	Aggregate 1 - HSA	Aggregate 2 - HSA	Aggregate 3 - HSA	Embedded 4 - HSA
	<b>Anthem BCBS</b> PPO 3000E/0%/5000 - BVJ7 Blue Access Network \$3000/\$6000	<b>Anthem BCBS</b> PPO 3250E/0%/5000 - ADHX Blue Access Network \$3250/\$6500	<b>Aetna AFA</b> CPOSII 1700 HSA 100/50 Ohio PPO Connect \$1700/\$3400	<b>Aetna AFA</b> CPOSII 2500 HSA 100/50 Ohio PPO Connect \$2500/\$5000	<b>Aetna AFA</b> CPOSII 3000 HSA 100/50 Ohio PPO Connect \$3000/\$6000	<b>Aetna AFA</b> CPOSII 3250 HSA 100/50 Ohio PPO Connect \$3250/\$6500
Deductible - single/family	100%	100%	100%	100%	100%	100%
Benefit % After Deductible	\$0/\$0	\$0/\$0	\$0/\$0	\$0/\$0	\$0/\$0	\$0/\$0
Coinurance After Deductible	\$5000/\$10,000	\$6500/\$13,000	Office Co-pays After Deduct	Office Co-pays After Deduct	\$3750/\$7500	\$7500/\$15,000
Annual Max Out-of-Pocket	100% After Deduct	100% After Deduct	\$25 co-pay	\$25 co-pay	100% After Deduct	100% After Deduct
Office Visit Copay - Family	100% After Deduct	100% After Deduct	\$75 co-pay	\$75 co-pay	100% After Deduct	100% After Deduct
Office Visit Copay - Specialist	100% - No Deduct	100% - No Deduct	100% - No Deduct	100% - No Deduct	100% - No Deduct	100% - No Deduct
Preventive Care	100% After Deduct	100% After Deduct	\$500 co-pay	\$500 co-pay	100% After Deduct	100% After Deduct
Urgent Care Copay	100% After Deduct	100% After Deduct	\$75 co-pay	\$75 co-pay	100% After Deduct	100% After Deduct
Emergency Room	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
Lifetime Max Benefit	Rx Co-pay After Deduct	Rx Co-pay After Deduct	Rx Co-pay After Deduct	Rx Co-pay After Deduct	Rx Co-pay After Deduct	Rx Co-pay After Deduct
Prescription Copays (30-Day Supply)	\$15 / \$45 / \$90 / \$275	\$15 / \$45 / \$95 / \$375	\$3 / \$10 / \$50 / \$80 / 20%	\$3 / \$10 / \$50 / \$80 / 20%	\$3 / \$10 / \$50 / \$80 / 20%	\$3 / \$10 / \$50 / \$80 / 20%
Prescription Copays (90-Day Supply)	\$38 / \$135 / \$270 / NA	\$38 / \$135 / \$270 / NA	\$6 / \$20 / \$100 / \$160 / NA	\$6 / \$20 / \$100 / \$160 / NA	\$6 / \$20 / \$100 / \$160 / NA	\$6 / \$20 / \$100 / \$160 / NA
(Generic/Brand Name/Non-Preferred Brand/Multisource)						
Jared Arnold	Single	Single	\$501.84	\$466.08	\$464.39	\$451.50
Jan Basinger	Emp/Spouse	Emp/Spouse	\$1,145.60	\$1,060.32	\$1,056.27	\$1,025.52
Jesse Blackburn	Family	Family	\$1,557.02	\$1,440.09	\$1,434.53	\$1,392.37
Ryan Burkholder	Family	Family	\$1,557.02	\$1,440.09	\$1,434.53	\$1,392.37
Clint Dailey	Emp/Child	Emp/Child	\$1,004.91	\$930.45	\$926.92	\$900.08
Logan Fruchey	Family	Family	\$1,557.02	\$1,440.09	\$1,434.53	\$1,392.37
Hannah Hope	Single	Single	\$501.84	\$466.08	\$464.39	\$451.50
Tyler Hochstetler	Family	Family	\$1,557.02	\$1,440.09	\$1,434.53	\$1,392.37
Rhonda Hohenbrink	Emp/Child	Emp/Child	\$1,004.91	\$930.45	\$926.92	\$900.08
Nathaniel Jordan	Family	Family	\$1,557.02	\$1,440.09	\$1,434.53	\$1,392.37
Brianna Kill	Emp/Child	Emp/Child	\$1,004.91	\$930.45	\$926.92	\$900.08
Bryan Lloyd	Family	Family	\$1,557.02	\$1,440.09	\$1,434.53	\$1,392.37
Abigail Michael	Emp/Child	Emp/Child	\$1,004.91	\$930.45	\$926.92	\$900.08
Kevin Noble	Family	Family	\$1,557.02	\$1,440.09	\$1,434.53	\$1,392.37
Skylar Noble	Single	Single	\$501.84	\$466.08	\$464.39	\$451.50
Mathew Oglesbee	Family	Family	\$1,557.02	\$1,440.09	\$1,434.53	\$1,392.37
Scott Phillips	Family	Family	\$1,557.02	\$1,440.09	\$1,434.53	\$1,392.37
Austin Probst	Single	Single	\$501.84	\$466.08	\$464.39	\$451.50
Eric Rayle	Family	Family	\$1,557.02	\$1,440.09	\$1,434.53	\$1,392.37
Kyle Swank	Single	Single	\$501.84	\$466.08	\$464.39	\$451.50
Monthly Total	\$20,417.73	\$21,798.64	\$23,244.64	\$21,513.42	\$21,431.20	\$20,807.04
Yearly Total	\$245,012.76	\$261,583.68	\$278,935.68	\$258,161.04	\$257,174.40	\$249,684.48
	6.76%	6.76%	13.85%	5.37%	4.96%	1.91%
			\$300 Per Emp Credit (\$6000)	\$300 Per Emp Credit (\$6000)	\$300 Per Emp Credit (\$6000)	\$300 Per Emp Credit (\$6000)

# VILLAGE OF BLUFFTON

Prepared by: FORTMAN INSURANCE SERVICES

11/2/2023

## ALTERNATIVE UNDERWRITTEN QUOTES -- EFFECTIVE JANUARY 1, 2024

	Embedded			
	Current		**1-1-24 Renewal**	
	Embedded	Embedded	Embedded	Embedded
	Anthem BCBS	Anthem BCBS	Aetna AFA	Aetna AFA
	PPO 3000E/0%/5000 - 6VJ7 Blue Access Network	PPO 3000E/0%/5000 - 6VJ7 Blue Access Network	CPOSIL 2000 100/50 - CY V23 Choice POS PPO	CPOSIL 3000 100/50 CY V23 Choice POS PPO
Deductible - single/family	\$3000/\$6000	\$3250/\$6500	\$500/\$1000	\$5000/\$10,000
Benefit % After Deductible	100%	100%	80%	100%
Coinsurance After Deductible	\$0/\$0	\$0/\$0	\$4000/\$8000	\$0/\$0
Annual Max Out-of-Pocket	\$5000/\$10,000	\$6500/\$13,000	\$4500/\$9000	\$7500/\$15,000
Office Visit Copay - Family	100% After Deduct	100% After Deduct	\$25 co-pay	\$35 co-pay
Office Visit Copay - Specialist	100% After Deduct	100% After Deduct	\$75 co-pay	\$75 co-pay
Preventive Care	100% - No Deduct	100% - No Deduct	100% - No Deduct	100% - No Deduct
Urgent Care Copay	100% After Deduct	100% After Deduct	\$75 co-pay	\$75 co-pay
Emergency Room	100% After Deduct	100% After Deduct	\$300 co-pay	\$300 co-pay
Lifetime Max Benefit	Unlimited	Unlimited	Unlimited	Unlimited
Prescription Copays (30-Day Supply)	Rx Co-pay After Deduct	Rx Co-pay After Deduct	\$3 / \$10 / \$45 / \$75 / 20%	\$3 / \$10 / \$50 / \$80 / 20%
Prescription Copays (90-Day Supply)	\$15 / \$45 / \$90 / \$275	\$15 / \$45 / \$95 / \$375	\$6 / \$20 / \$90 / \$150 / NA	\$6 / \$20 / \$100 / \$160 / NA
(Generic/Brand Name/Non-Preferred Brand/Multisource)	\$38 / \$135 / \$270 / NA	\$38 / \$135 / \$270 / NA		
Jared Arnold	\$455.55	\$486.36	\$554.12	\$453.70
Jan Basinger	\$1,001.30	\$1,069.02	\$1,270.31	\$1,030.78
Jesse Blackburn	\$1,406.28	\$1,501.39	\$1,728.01	\$1,399.60
Ryan Burkholder	\$1,406.28	\$1,501.39	\$1,728.01	\$1,399.60
Clint Dailey	\$768.97	\$820.98	\$1,113.80	\$904.65
Logan Fruchey	\$1,406.28	\$1,501.39	\$1,728.01	\$1,399.60
Hannah Hope	\$455.55	\$486.36	\$554.12	\$501.19
Tyler Hochstetler	\$1,406.28	\$1,501.39	\$1,728.01	\$1,399.60
Rhonda Hohenbrink	\$768.97	\$820.98	\$1,113.80	\$904.65
Nathaniel Jordan	\$1,406.28	\$1,501.39	\$1,728.01	\$1,399.60
Brianna Kill	\$768.97	\$820.98	\$1,113.80	\$904.65
Bryan Lloyd	\$1,406.28	\$1,501.39	\$1,728.01	\$1,399.60
Abigail Michael	\$768.97	\$820.98	\$1,113.80	\$904.65
Kevin Nickel	\$1,406.28	\$1,501.39	\$1,728.01	\$1,399.60
Skylar Noble	\$455.55	\$486.36	\$554.12	\$501.19
Mathew Oglesbee	\$1,406.28	\$1,501.39	\$1,728.01	\$1,399.60
Scott Phillips	\$1,406.28	\$1,501.39	\$1,728.01	\$1,399.60
Austin Probst	\$455.55	\$486.36	\$554.12	\$501.19
Eric Rayle	\$1,406.28	\$1,501.39	\$1,728.01	\$1,399.60
Kyle Swank	\$455.55	\$486.36	\$554.12	\$501.19
Monthly Total	\$20,417.73	\$21,798.64	\$25,776.21	\$20,913.88
Yearly Total	\$245,012.76	\$261,583.68	\$309,314.52	\$250,966.56
		6.76%	26.24%	2.43%
			\$300 Per Emp Credit (\$6000)	\$300 Per Emp Credit (\$6000)
				\$300 Per Emp Credit (\$6000)
				13.69%
				\$278,556.00
				\$23,213.00
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### **Blanchard River Watershed Partnership**

- The Blanchard River Watershed Partnership (BRWP) has finished a project to convert seven acres of frequently flooded cropland, located on the banks of the Blanchard River, into a restored floodplain. The project will provide wildlife habitat with Ohio native plants, create additional space for flood storage, capture sediments and nutrients from nonpoint source runoff, and will be used as a living laboratory to conduct education and outreach events.
- Sixth graders at Donnell Middle School became involved as professors at the University of Findlay planned a series of soil and water education days. Students learned about soil and water erosion, watersheds, HABs, native plants, conservation practices, and visited one of BRWP's rain gardens on the University of Findlay campus. Students were then tasked with evaluating the BRWP's project site to come up with potential designs and features which were shared with engineers and the Nature Conservancy, who served as a partner on this project. The students' ideas were considered when selecting the native plants and sign design for the project site.
- When the project was officially completed in June of 2023, the students came back to the project site and participated in a ribbon cutting ceremony and received medals. You can read more about the project in this [Courier article](#) and see photos of the students engaged in project work [here](#).

**RESOLUTION NO. 30-2023**

**A RESOLUTION AUTHORIZING THE ATTACHED WAGE SCHEDULE TO BE ADDED TO THE PERSONNEL POLICY AND PROCEDURE MANUAL OF THE VILLAGE OF BLUFFTON, OHIO AS EXHIBIT A: WAGE SCHEDULE FOR VILLAGE EMPLOYEES**

**WHEREAS**, Section 4.01 of the Personnel Policy and Procedure Manual for the Village of Bluffton outlines the Policy and Procedure for the compensation of employee, and;

**WHEREAS**, there exists a deficiency in the current compensation system for employees as defined in Section 4.01 of the aforementioned Manual, and;

**WHEREAS**, the addition of the attached document as Exhibit A: Wage schedule for Village Employees fulfill said deficiencies that exist in the Personnel Policy and Procedure Manual.

**BE IT THEREFORE RESOLVED BY THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO (AT LEAST TWO-THIRDS OF THE MEMBERS ELECTED THERETO CONCURRING) THAT:**

**Section 1.** That the Village Administrator is hereby authorized to request Clemans, Nelson & Associates, Inc to add the attached document to Section X Exhibits, as Exhibit A: Wage schedule for Village Employees, to the Personnel Policy and Procedure Manual for the Village of Bluffton and make additional changes to Section 4.01 Policy and Procedure as needed.

**Section 2.** That is found and determined that all formal actions of the Council concerning and relating to the adoption of this resolution were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
Village Solicitor

# Wage Schedule for Village of Bluffton Employees 2023

## Administrative Department

### Salaried Administration Position Requirements

-All salaried employees must maintain the minimum requirements as all full-time Public Works Department employees.

-In addition to the above-mentioned requirements salaried employees shall have the following:

**Village Administrator:** Minimum of Bachelor's Degree

**Assistant Village Administrator:** Minimum of Bachelor's Degree

**Fiscal Officer:** Minimum of Bachelor's Degree

The following pay scale applies to employee's hired/promoted to the respective positions on or after January 1, 2024

Village Administrator	Assistant Village Administrator	Fiscal Officer
\$72,000 – \$100,000	\$62,000 – \$90,000	\$62,000 – \$90,000

The Mayor will be responsible for evaluation of the Village Administrator and Fiscal Officer.

### Part-Time Administrative Staff Employee Requirements

#### Utility Clerk

Prospective employee must have a high school diploma/GED and be bondable

The Utility Clerk is a part-time position assigned to work less than 35 hours per week.

The Utility Clerk will have a pay range of \$18.50 – \$26.00/hr. Increases in pay will be approved by Village Council.

The Utility Clerk is eligible for paid leave and holiday leave in accordance to Village policy manual section 5 Employee benefits

#### Village Income Tax Administrator

Prospective employee requirements

-Must have a high school diploma/GED

-Education and experience in accounting and finance preferred.

-Must be bondable.

The Tax Administrator is a part-time position assigned to work less than 35 hours per week.

The Tax Administrator will have a pay range of \$19.50 – \$27.00/hr. Increases in pay will be approved by Village Council.

The Tax Administrator is eligible for paid leave and holiday leave in accordance to Village policy manual section 5 Employee benefits

#### Cemetery Sexton

Prospective employee must have a high school diploma/GED

The Cemetery Sexton is a part-time, as-needed position with an annual pay range of \$5,000 – \$6,500.

Increases in pay will be decided and approved by Village Council.

The Cemetery Sexton is not eligible for and accrual of paid leave or holiday benefits.

#### Other Part-Time/Seasonal/Intern Administration Positions

Requirements and wages prepared by Village Administrator and approved by Village Council

# Wage Schedule for Village of Bluffton Employees 2023

## Police Department

### Salaried Police Department Position Requirements

-All salaried employees must maintain the minimum requirements as all full-time police employees.

-In addition to the above-mentioned requirements salaried employees shall have the following:

**Police Chief:** Minimum of Bachelor's Degree and minimum of 10 years of full-time experience

**Police Lieutenant:** Minimum of Bachelor's Degree and minimum of 5 years full-time experience

**Police Sergeant:** Minimum of Associate's Degree and minimum of 3 years full-time experience

The requirements above and the following pay scale applies to employee's hired/promoted to the respective ranks on or after July 1<sup>st</sup>, 2020

Chief of Police	Police Lieutenant (Asst. Chief)	Police Sergeant
\$72,000-\$100,000	\$62,000-\$90,000	\$60,000-\$85,000

The Mayor will be responsible for evaluation of the Chief of Police.

### Full-Time Police Department Employee Requirements and Starting Wages

-Prospective employees must have a high school diploma/GED.

-Prospective employees must have a current/valid certification from OPOTA, or have an agreement in place with the Village of Bluffton regarding completion of an OPOTA approved academy.

-Emergency Medical Responder (EMR) certificate through the Ohio Division of EMS. This is not required at time of hire, but the officer must attend the next available locally provided training as department staffing levels allow. Officer must continue training until certified and may not practice emergency medical response procedures, other than first aid, until certified. Must maintain through length of employment.

The Chief of Police will be responsible for determining applicable law enforcement prior service and qualifications for prospective new hires.

Full-Time Patrol Officers will have a pay range of \$24.00 – \$34.00/hr. Increases in pay will be approved by Village Council.

The Police Administration will be responsible for determining the applicable law enforcement experience and qualifications for prospective new hires and recommending starting wages to the Mayor and Personnel Committee for final presentation and approval from Village Council.

Village Council has the authority to modify the starting pay and requirements based on prospective employee's qualifications.

# **Wage Schedule for Village of Bluffton Employees 2023**

## **Part-Time Police Department Employee Requirements and Starting Wages**

- Prospective employees must have a high school diploma/GED.
- Prospective employees must have successfully completed an OPOTA approved police academy and must hold a current/valid certification from OPOTA.
- Emergency Medical Responder (EMR) certificate through the Ohio Division of EMS. This is not required at time of hire but must attend the next available locally provided training as department staffing levels allow. Must maintain through length of employment.
- Part-time police officers are assigned to work less than 35 hours per week. Officers designated as part-time will have a starting rate of pay of \$20.00/hr. Increases in pay will be decided and approved by Village Council. Part-time police officers are not eligible for the accrual of paid leave or holiday benefits.

## **Licensure and Certification**

### **Police Department Employees:**

Employees that hold OPOTA instructor certificates/specialized instructor certificates, or specialized courses shall be eligible for the following compensation:

\$.50 more/per hour for hourly employees. \$1,040.00 per annum for salaried employees. Employees are eligible to be compensated for up to two certifications only. The Chief of Police will be responsible for determining if employees meet the requirements/departmental needs for these increases in pay.

Note: Current police instructors will be eligible for the new adjustment(s) relating to their instructor certifications upon the start date of this schedule.

# Wage Schedule for Village of Bluffton Employees 2023

## Public Works Department

### Full-Time Public Works Department Employee Requirements and Starting Wages

-Prospective employees must have a high school diploma/GED

-The following pay scale applies to new Department of Public Works employees hired for full time service on or after January 1, 2024

PWD Maintenance	Licensed Operator
\$19.50 – 28.00/hr	\$24.50 – 35.00

The Village Administration will be responsible for determining the applicable public works experience and qualifications for prospective new hires and recommending starting wages to the Mayor and Personnel Committee for final presentation and approval from Village Council.

The pay scale will be determined by applicant credentials which include: EPA licenses /certificates held, prior experience.

Village Council has the authority to modify the starting pay and requirements based on prospective employee's qualifications.

### Part-time and Seasonal Public Works Department Employees

#### Part-time Public Works Department employees

Prospective employee requirements:

- Valid State of Ohio Driver's license
- High school diploma/GED, or enrolled in high school

**Part-time Public Works employees** are assigned to work less than 35 hours per week. Employees designated as part-time will have a pay range of \$16.00 – 21.00/hr. Increases in pay will be decided and approved by Village Council. Part-time Public Works employees are not eligible for the accrual of paid leave or holiday benefits.

#### Seasonal Public Works Department employees

Prospective employee requirements

- Valid State of Ohio Driver's license
- High school diploma/GED, or enrolled in high school

**Seasonal employees** as defined in Section 3.02 will have a pay range of \$15.00 – 20.00/hr. Increases in pay will be approved by Village Council. Seasonal employees are not eligible for the accrual of paid leave or holiday benefits.



# Wage Schedule for Village of Bluffton Employees 2023

## Licensure and Certification

### **Public Work's Department Employees:**

Public Works Department Employees that hold valid Ohio EPA professional operator licensures shall be eligible for the following compensation:

Class I professional water operator:	\$1.50 more per hour
Class I professional wastewater operator:	\$1.00 more per hour
Class II professional wastewater operator:	\$1.00 more per hour
Class III professional wastewater operator:	\$2.00 more per hour

Employees listed with the Ohio EPA as Operators of Record for the Village of Bluffton will receive compensation of at least \$1.00 more per hour.

Other industry related licenses and/or certificates that add value to employment with Bluffton will be considered for extra compensation.

# Wage Schedule for Village of Bluffton Employees 2023

## Village of Bluffton Employee Wages

### Wage Adjustment

In the month of January of each year, Village Council will consider an annual wage adjustment for Village employees to be effective January 1.

This wage adjustment will be based on the employee's current rate of pay and will only be approved after a positive employee performance review completed in accordance with current policy.

Annual COLA wage adjustment for 1<sup>st</sup> year employees will be prorated based on hiring date. See following Table.

Hire Date	% COLA received
January - March	100%
April – June	75%
July – September	50%
October - December	25%

**RESOLUTION NO. 31-2023  
VILLAGE OF BLUFFTON, OHIO**

**A RESOLUTION ESTABLISHING PAY INCREASES TO THE WAGES/SALARIES OF CERTAIN VILLAGE EMPLOYEES OF THE VILLAGE OF BLUFFTON, OHIO, EFFECTIVE AS STATED IN THE ATTACHED EXHIBIT (A), AND ESTABLISHING BENEFIT CHANGES AS STATED IN THE ATTACHED EXHIBIT (B), AND DECLAINING AN EMERGENCY.**

**BE IT RESOLVED** by the Council of the Village of Bluffton, Ohio, two-thirds (2/3) of all those elected or appointed thereto concurring:

**SECTION 1.** That effective immediately upon adoption of this Resolution, the wages and or salaries of Village employees shall be increased as listed herein on Exhibit (A), shall be effective October 29, 2023.

**SECTION 2.** That effective immediately upon adoption of this Resolution, the benefits of Village employees shall be adjusted as listed herein on Exhibit (B), shall be effective January 1, 2024.

**SECTION 3.** That the Village Administrator and Fiscal Officer are hereby directed to make the necessary changes to the Personnel Policy & Procedure Manual as needed.

**SECTION 4.** This Resolution is hereby declared to be an emergency measure for the immediate preservation of the public peace, health and safety of the Village of Bluffton, Ohio, and for the further reason it is immediately necessary to enact said increases without further delay.

**SECTION 5.** That is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were made in an open meeting of this Council and that all deliberations of the Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

**WHEREFORE,** This Resolution shall take effect and be in force from and after the earliest period allowed by law and approval by the signatures below.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
Village Solicitor

Wage Changes - Exhibit A

Effective for Pay Period Oct. 29-Nov. 11, 2023 (Pay Date 11/17/23)

<b>Full-Time</b>			
Employee	Position		New Rate
Basinger, Jan	Waste Water Operator	\$	32.58
Lloyd, Bryan	Assistant Administrator	\$	79,715.00
Jordan, Nathaniel	Collections Operator	\$	30.36
Phillips, Scott	Water Operator	\$	32.84
Dailey, Clint	Service	\$	25.09
Swank, Kyle	Service	\$	23.87
Fruchey, Logan	Service	\$	22.51
Nickel, Kevin	Fiscal Officer	\$	76,473.38
Blackburn, Jesse	Administrator	\$	83,465.09
Burkholder, Ryan	Chief	\$	80,717.55
Oglesbee, Mathew	Lieutenant	\$	76,542.24
Hochstetler, Tyler	Sergeant	\$	68,190.51
Kill, Brianna	Patrol Officer	\$	25.62
Hannah, Hope	Patrol Officer	\$	28.06
Michael, Abigail	Patrol Officer	\$	28.06
Noble, Skyler	Patrol Officer	\$	25.62
Rayle, Eric	Patrol Officer	\$	27.44
Probst, Austin	Patrol Officer	\$	24.50
New Hire	Patrol Officer	\$	25.00
<b>Part-Time</b>			
Essinger, Angie	Utility Clerk	\$	23.34
Hohenbrink, Rhonda	Income Tax Admin	\$	25.07
Ludwig, Bernie	Cemetery Sexton	\$	6,194.35
Schroeder, Chris	Seasonal Mower	\$	15.00
Schroll, Jeff	Seasonal Mower	\$	15.00
Lichtle, Richard	Seasonal Mower	\$	16.00
Montgomery, Charles	Patrol Officer	\$	20.00
Tyzzer, Elliott	Patrol Officer	\$	20.00
Hartzog, Troy	Patrol Officer	\$	20.00



# VILLAGE OF BLUFFTON

154 N. MAIN STREET \* P.O. BOX 63 \* BLUFFTON, OHIO 45817-0063  
(419) 358-2066 \* FAX (419) 358-8137

RICHARD JOHNSON, Mayor  
JESSE BLACKBURN, Village Administrator

KEVIN NICKEL, Fiscal Officer  
BRYAN LLOYD, Assistant Administrator

[www.bluffton-ohio.com](http://www.bluffton-ohio.com)

## Proposals for Improved Pay & Benefits – Exhibit B

<b>1. <u>Wage Increase</u></b> - as submitted - Effective for 11/17/23 Pay Date		<b>Cost</b>
<ul style="list-style-type: none"><li>Recommend approving immediately for PD hiring need.</li><li>Recommend starting this increase for the last 4 pay periods of the year with a COLA increase to be given separately.</li></ul>		
	Admin/PWD	\$ 79,852
	P.D.	76,839
		<u>\$156,691</u>
<hr/>		
<b>2. <u>Vacation</u></b> - ~ \$9,500 total – Effective for 2024 Vacation Accrual		
A. <u>Lateral credit for vacation time</u> granted to eligible employees.		
<ul style="list-style-type: none"><li>Eligible employees must be recommended by Department Head to Mayor and Personnel Committee for final approval of credit.</li></ul>		\$1,650
<hr/>		
B. <u>Pro-rate eligible vacation time upon hire date.</u>		\$0- \$3,000
<hr/>		
C. <u>Accelerated vacation accrual.</u>		\$6,063
<hr/>		
<b>3. <u>Longevity:</u></b> Increase from \$200, \$300, \$400, \$500 to: \$400, \$600, \$800, \$1,000		\$5,600
<ul style="list-style-type: none"><li>Request for disbursement with 1<sup>st</sup> pay period in December 2024.</li></ul>		
<hr/>		
<b>4. <u>Federal Holiday Recognition</u></b> – recognize 3 additional Federal Holidays		\$3,671
<ul style="list-style-type: none"><li>A survey of 16 local communities shows an average of 10.3 Federal Holidays being recognized. Effective for 2024.</li></ul>		
<hr/>		
<b>5. <u>Phone Stipend:</u></b> Bring your own technology (BYOT) stipend has not been updated in over 15 years. Current average from online search is around \$40.00 per month.		\$4,656
<ul style="list-style-type: none"><li>See attached sheet for recommendation. To be effective January 2024.</li></ul>		
<hr/>		
<b>6. <u>Weekend Pay Adjustment</u></b> – weekend/holiday pay rate of \$75.00 per day along with 2 hours of comp time has not been adjusted for over 15 years		\$2,775
<ul style="list-style-type: none"><li>Recommend raising rate of pay to \$100.00 per day along with the 2 hours of comp time. Effective January 1, 2024.</li></ul>		
<hr/>		
<b>TOTAL COST OF PROPOSED CHANGES</b>		<b>\$182,893</b>
<hr/>		
<b>7. <u>Health Insurance:</u></b> Increase from paying 86.46% to 100%		\$30,890
Changes to Health Insurance will be under consideration at the next renewal date (Jan. 1).		

**RESOLUTION NO. 32-2023**

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT FOR THE PURPOSE OF MAKING APPLICATION AND ACCEPTING FUNDS FROM THE 2024 COOPERATIVE PARK IMPROVEMENT GRANT PROGRAM AND DECLARING AN EMERGENCY**

**WHEREAS**, the Commissioners of the Johnny Appleseed Metropolitan Park and the Village of Bluffton desire to provide improved and increased recreational opportunities to residents in the areas each organization services; and

**WHEREAS**, It is the intent of the Board of Park Commissioners to make funding available to political subdivisions of the State of Ohio throughout Allen county as enabled by the provisions of Section 1545.14 of the Ohio Revised Code.

**WHEREAS**, an emergency exists in that the timeliness of the approved agreement is necessary for accepting available grant funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT AND THE COUNCIL OF THE VILLAGE OF BLUFFTON, OHIO.**

**Section 1.** That the Johnny Appleseed Metropolitan Park District and the Village of Bluffton agree to cooperate for the purpose of improving public parklands under the terms and provisions of the Cooperative Park Improvements Grant Program administered by the Board of Park Commissioners for a period of one year and from year to year thereafter, unless terminated by either party upon thirty (30) days written notice to the other party.

**Section 2.** That the Village Administrator, of the Village of Bluffton is authorized to make application for Grant Program funding to the Board of Park Commissioners for the 2024 fiscal year.

**Section 3.** That an emergency exists for the reasons set forth in this resolution

**Section 4.** That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in open meetings open to the public and in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Passed and adopted the \_\_\_\_\_ day of \_\_\_\_\_, 2023, by the governing board of the Village of Bluffton:

Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest \_\_\_\_\_  
Fiscal Officer Mayor

Approved as to Form: \_\_\_\_\_

Village Solicitor

**RESOLUTION NO. 33-2023  
VILLAGE OF BLUFFTON, OHIO**

**A RESOLUTION OFFERING A PICK-UP OF VOLUNTARY CONTRIBUTIONS THROUGH A PAYROLL DEDUCTION FOR THE PURCHASE OF SERVICE CREDIT BY EMPLOYEES WHO ARE MEMBERS OF THE OHIO POLICE & FIRE PENSION FUND AND WHO ARE NOT MEMBERS OF THE BARGAINING UNIT AND DECLARING AN EMERGENCY.**

The Council of the Village of Bluffton, Allen County, Ohio met at a duly called and authorized meeting of the Council on the date set forth below, such meeting being duly called pursuant to a notice stating the time, place and purpose of the meeting received by all Council members, and the following resolutions were made, seconded, and adopted by those present at the meeting.

**WHEREAS**, the eligible employees of the Village of Bluffton Police Department participate in the Ohio Police and Fire Pension Fund ("OP&F");

**WHEREAS**, the Council of the Village of Bluffton, Ohio desires to offer a pick-up for the voluntary purchase of service credit, as provided for in Section 742.56 of the Ohio Revised Code and 742-5-08 of the Ohio Administrative Code, for participating employees of the Village of Bluffton Police Department who are members of the OP&F and who are not members of the bargaining unit;

**WHEREAS**, OP&F has adopted procedures for reporting picked up contributions in order to properly prepare 1099-R forms for its members pursuant to Section 742.32 of the Ohio Revised Code and Section 742-7-14 of the Ohio Administrative Code;

**WHEREAS**, employers may pay all or a part of the voluntary contributions for the purchase of service credit for employees participating in the OP&F;

**WHEREAS**, This Resolution is hereby declared to be an emergency measure for the immediate preservation of the public peace, health and safety of the Village of Bluffton, Ohio, and for the further reason it is immediately necessary to enact said increases without further delay.

**NOW, THEREFORE, BE IT RESOLVED**, that effective as of November 15, 2023, the Village of Bluffton, Ohio desires to offer to pick-up the voluntary contributions through a payroll deduction for the purchase of service credit by all Village of Bluffton Police Department employees who are members of the OP&F and who are not members of the bargaining unit. No contributions made prior to the Council of the Village of Bluffton, Ohio action shall be picked-up;

**BE IT FURTHER RESOLVED**, that said picked up contributions paid through a payroll reduction, even though designated as employee contributions for state law purposes, are being paid by the Village of Bluffton in lieu of said contributions by the employee;

**BE IT FURTHER RESOLVED**, that the pickup treatment does not apply to contributions made prior to the later of the date the resolution is signed or effective;

**BE IT FURTHER RESOLVED**, that said employees shall not be entitled to any option of choosing to receive the contributed amounts directly instead of having them paid by the Village of Bluffton to the OP&F;

**BE IT FURTHER RESOLVED**, that said employees must execute the attached Irrevocable Payroll Deduction Authorization form in order to have this pick-up treatment apply and that the Department must certify the authorization under Ohio Administrative Code 742-5-08.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023, and effective November 15, 2023, by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Mayor

Approved as to Form:

\_\_\_\_\_  
Village Solicitor

Notes:

1. Picked up contributions will not be included in the gross income of the employees for tax reporting purposes, that is, for federal or state income tax withholding taxes, until distributed from the OP&F.
2. Picked up contributions will be included in the gross income of the employees, for employment tax purposes, if required, as the contributions are made to the OP&F.
3. The employer must specify the unit or units that are covered by this resolution, or the employer may submit separate resolutions for each unit. Reporting to OP&F must be done by unit and by employee within the unit.





# VILLAGE OF BLUFFTON

100 E. ELM STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063

## APPLICATION FOR SPECIAL EVENTS

EVENT NAME: <u>Blaze of Lights</u>	DATE(S) OF EVENT: <u>11/25/2023</u>
APPLICANT: <u>Bluffton Area Chamber of Commerce</u>	CONTACT PERSON: <u>Jim Enneking</u>
APPLICANT'S ADDRESS: <u>154 N. Main Street, PO Box 142</u>	CONTACT'S PHONE: <u>419-369-2985</u>
E-MAIL ADDRESS (OPTIONAL): <u>director@explorebluffton.com</u>	
LOCATION OF EVENT: <u>Alley between Edward Jones and Sielschott, Walsh, Keifer, Regula &amp; Sherer CPAs</u>	
TIME(S) FOR EVENT: <u>8:00 AM - 12:00 AM clean up on Sunday 11/26</u>	
DESCRIPTION OF EVENT: <u>Santa's home for the Blaze of Lights</u>	

**SERVICES REQUESTED FROM VILLAGE:** Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: \_\_\_\_\_ NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_  
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE: No

SECURITY: \_\_\_\_\_ NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_  
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: \_\_\_\_\_ FIRE DEPT. SERVICES: \_\_\_\_\_

WATER SERVICE: \_\_\_\_\_ OTHER SERVICES: \_\_\_\_\_

ALCOHOL SERVED: YES \_\_\_\_\_ NO ☒ \* Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: US Liability Insurance \* Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:	
NAME OF VENDOR	TYPE OF SERVICE PROVIDED
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

\* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: *James A. Enneking* DATE: 10/25/2023

**APPROVED**

MAYOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

## Village of Bluffton

### **Administration's Report**

To: Mayor Johnson & Council Members



**11-13-23**

#### **2023 - CURRENT PROJECTS:**

##### **Garau St. Water Main Replacement:**

##### **Geiger St. Water Main Replacement:**

Both projects began last week and could be completed before the end of November.

##### **S.R. 103 Resurfacing: Allen & Hancock County**

ODOT District One is working with contractor to complete Round 1 of punch list items to ensure the project was installed according to ODOT specs.

Items on the list include:

- ✓ Milling asphalt in several areas to ensure proper drainage to catch basins is provided.
- ✓ Re-applying flexible asphalt sealant along roadway and curb junction

##### **S.R. 103 Pedestrian Pathway - ODOT:**

Final touches of dirt work and hydroseeding are occurring this week.

##### **County Line Rd. Pathway Project:**

TBD

##### **North Water Tower: clean out and inspection**

The north water tower is being prepared to be drained by Wednesday to allow for the bi-annual clean-out and inspection of the tank.

##### **Blaze of Lights Display:**

- ★ Figures scheduled to be installed Nov. 18<sup>th</sup> beginning at 8:30 AM.

##### **Mayor Johnson Special Event Requests:**

- |                          |   |
|--------------------------|---|
| 1. Public Alley Usage    | Bluffton Area Chamber of Commerce – Santa's home for the Blaze of Lights<br>- alley beside Edward Jones on northwest side of Main St.<br>- 11/25/23 8 AM – midnight |
| 2. S. Spring St. Closure | Bluffton University - Christmas at the Houshower House<br>- closed from W. College Ave. to Franklin St.<br>- 12/03/23 6:00 – 7:30 PM                                |

##### **Council Committee Meetings:**

■

**S.R. 103 PATHWAY:** Majority of project will be completed this year. Light poles will not be installed until May of 2024.

Leaf pickup season is upon us! Reminders:

1. Place leaves in long narrow rows in tree lawn
2. Remove all sticks, sod, brush, etc. from leaf piles
3. Place brush in separate area to be picked up

**New construction projects are beginning.**

**Replacement of the water mains will be occurring on:**

- Geiger St. – from College Ave. to dead end
- Garau St. – from Main St. to Harmon Rd.  
-work to be completed by Beaverdam Contracting Inc., Bluffton OH

**Pedestrian Pathway construction along:**

- Co.Line Rd. – from S.R. 103 to Bern St.  
-work to be completed by Helms & Sons Excavating, Findlay, OH

Interested in making your Village bill payment easier and never have a late fee?? Enroll in the ACH option described on the back of this bill.





# VILLAGE OF BLUFFTON

100 E. ELM STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063

## APPLICATION FOR SPECIAL EVENTS

EVENT NAME: Christmas at the Homshower House DATE(S) OF EVENT: 12-3-23  
APPLICANT: Bluffton University CONTACT PERSON: Alison King  
APPLICANT'S ADDRESS: 1 University Dr., Bluffton CONTACT'S PHONE: 419-858-3268  
E-MAIL ADDRESS (OPTIONAL): Kinga@bluffton.edu  
LOCATION OF EVENT: Spring St. - See map attached  
TIME(S) FOR EVENT: 6-7:30 pm  
DESCRIPTION OF EVENT: A Christmas gathering for a tree lighting and a short program.

**SERVICES REQUESTED FROM VILLAGE:** Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: \_\_\_\_\_ NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_  
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE: ☒ - 2 blockades

SECURITY: \_\_\_\_\_ NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_  
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: \_\_\_\_\_ FIRE DEPT. SERVICES: \_\_\_\_\_

WATER SERVICE: \_\_\_\_\_ OTHER SERVICES: \_\_\_\_\_

ALCOHOL SERVED: YES \_\_\_\_\_ NO ☒ \* Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: \_\_\_\_\_ \* Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:	
NAME OF VENDOR	TYPE OF SERVICE PROVIDED
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

\* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: [Signature] DATE: 11-1-23

**APPROVED**

MAYOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



---

**DATE:** November 2, 2023

**TO:** Mayor Johnson and Council

**FROM:** Sergeant Tyler Hochstetler

**REFERENCE:** Police Department Monthly Report

### **POLICE ACTIVITY SUMMARY**

#### **October 2023**

Police Calls of Service - 511

Traffic Stops - 63

Citations - 15

### **CRIMINAL COMPLAINT BREAKDOWN**

#### **October 2023**

Driving Under Suspension/No OL – 2

Warrant Service – 1

Deceased Person – 1

Mentally Ill Subject – 1

Miscellaneous - 1



# Incident Breakdown By Month Report

Print Date/Time: 11/02/2023 15:58  
Login ID: rburkholder  
Year: 2023

Bluffton Police Department  
ORI Number: OH0020100  
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
Abandoned 911	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Accident Property	10	17.9	3	5.4	9	16.1	3	5.4	7	12.5	5	8.9	2	3.6	4	7.1	6	10.7	5	8.9	2	3.6	0	0.0	0	0.0
Accident w/Injuries	2	11.1	0	0.0	0	0.0	3	16.7	0	0.0	4	22.2	1	5.6	5	27.8	1	5.6	2	11.1	0	0.0	0	0.0	0	0.0
Administrative	178	11.3	134	8.5	186	11.8	166	10.5	130	8.3	234	14.9	140	8.9	169	10.7	176	11.2	62	3.9	0	0.0	0	0.0	0	0.0
Aiding Other	12	9.0	14	10.4	18	13.4	7	5.2	14	10.4	12	9.0	12	9.0	9	6.7	15	11.2	17	12.7	4	3.0	0	0.0	0	0.0
Alarm	7	9.1	4	5.2	5	6.5	8	10.4	10	13.0	10	13.0	6	7.8	12	15.6	10	13.0	5	6.5	0	0.0	0	0.0	0	0.0
Animal Complaint	2	6.9	0	0.0	1	3.4	2	6.9	2	6.9	3	10.3	6	20.7	0	0.0	6	20.7	7	24.1	0	0.0	0	0.0	0	0.0
Assist Police	26	14.5	18	10.1	13	7.3	19	10.6	37	20.7	16	8.9	11	6.1	11	6.1	11	6.1	17	9.5	0	0.0	0	0.0	0	0.0
B&E	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	3	60.0	0	0.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Civil Complaint	1	3.6	2	7.1	2	7.1	2	7.1	5	17.9	3	10.7	7	25.0	2	7.1	1	3.6	3	10.7	0	0.0	0	0.0	0	0.0
Court	0	0.0	0	0.0	4	80.0	0	0.0	0	0.0	0	0.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Criminal Damage	1	8.3	0	0.0	1	8.3	0	0.0	2	16.7	1	8.3	0	0.0	4	33.3	1	8.3	1	8.3	1	8.3	0	0.0	0	0.0
Deceased	0	0.0	1	14.3	0	0.0	1	14.3	0	0.0	0	0.0	1	14.3	2	28.6	0	0.0	2	28.6	0	0.0	0	0.0	0	0.0
Domestic	2	20.0	0	0.0	1	10.0	2	20.0	1	10.0	1	10.0	1	10.0	0	0.0	1	10.0	1	10.0	0	0.0	0	0.0	0	0.0
Drug Abuse	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	1	20.0	1	20.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Escort	1	14.3	0	0.0	2	28.6	0	0.0	2	28.6	0	0.0	2	28.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Fight Complaint	0	0.0	2	20.0	0	0.0	2	20.0	2	20.0	0	0.0	1	10.0	0	0.0	3	30.0	0	0.0	0	0.0	0	0.0	0	0.0
Fire	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Follow Up	16	16.2	15	15.2	25	25.3	2	2.0	9	9.1	14	14.1	4	4.0	4	4.0	4	4.0	5	5.1	1	1.0	0	0.0	0	0.0
Forgery	0	0.0	1	50.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
Hazmat	2	33.3	0	0.0	0	0.0	0	0.0	1	16.7	0	0.0	0	0.0	1	16.7	1	16.7	1	16.7	0	0.0	0	0.0	0	0.0
Hit Skip	2	11.8	0	0.0	0	0.0	3	17.6	0	0.0	2	11.8	3	17.6	3	17.6	3	17.6	1	5.9	0	0.0	0	0.0	0	0.0
House/Building	289	12.3	221	9.4	290	12.3	250	10.6	218	9.3	238	10.1	234	9.9	207	8.8	171	7.3	223	9.5	11	0.5	0	0.0	0	0.0
Intoxicated Driver	0	0.0	0	0.0	1	25.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	1	25.0	1	25.0	0	0.0	0	0.0	0	0.0
Investigate Vehicle	20	6.9	29	10.1	24	8.3	36	12.5	26	9.0	31	10.8	31	10.8	36	12.5	29	10.1	26	9.0	0	0.0	0	0.0	0	0.0
K9 Request	1	25.0	1	25.0	1	25.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0





# Incident Breakdown By Month Report

Print Date/Time: 11/02/2023 15:58  
Login ID: rburkholder  
Year: 2023

Bluffton Police Department  
ORI Number: OH0020100  
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
Lock Out	6	9.7	10	16.1	1	1.6	7	11.3	5	8.1	6	9.7	6	9.7	9	14.5	3	4.8	8	12.9	1	1.6	0	0.0	0.0	62
Medical Call - BLS	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0.0	1
Menacing	0	0.0	0	0.0	2	50.0	0	0.0	0	0.0	0	0.0	1	25.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	0.0	4
Mentally Ill Person	2	10.0	2	10.0	0	0.0	3	15.0	5	25.0	1	5.0	0	0.0	2	10.0	3	15.0	2	10.0	0	0.0	0	0.0	0.0	20
Miscellaneous	71	14.2	52	10.4	62	12.4	47	9.4	30	6.0	59	11.8	36	7.2	51	10.2	46	9.2	43	8.6	2	0.4	0	0.0	0.0	499
Missing Adult	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0.0	2
Missing Juvenile	0	0.0	0	0.0	1	25.0	0	0.0	1	25.0	0	0.0	1	25.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	0.0	4
Motorist Assist	2	5.0	5	12.5	3	7.5	3	7.5	8	20.0	2	5.0	5	12.5	4	10.0	6	15.0	2	5.0	0	0.0	0	0.0	0.0	40
Paper Service	3	8.1	5	13.5	6	16.2	4	10.8	3	8.1	3	8.1	5	13.5	6	16.2	1	2.7	1	2.7	0	0.0	0	0.0	0.0	37
Patrol Check	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0.0	1
Pedestrian Stop	0	0.0	1	16.7	0	0.0	0	0.0	1	16.7	2	33.3	2	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0.0	6
Prisoner Escort	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0.0	1
Prowler	0	0.0	1	25.0	1	25.0	0	0.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	1	25.0	0	0.0	0	0.0	0.0	4
Range Training	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0.0	1
Receiving/Recover	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0.0	1
Service Call	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0.0	1
Sex Offense	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0.0	2
Sexual Abuse	0	0.0	0	0.0	2	50.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0.0	4
Shots Fired	0	0.0	1	25.0	0	0.0	0	0.0	2	50.0	0	0.0	0	0.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	0.0	4
Stolen Vehicle	0	0.0	1	25.0	0	0.0	0	0.0	1	25.0	0	0.0	0	0.0	0	0.0	0	0.0	1	25.0	0	0.0	0	0.0	0.0	4
Suspicious Person	3	7.9	1	2.6	1	2.6	5	13.2	5	13.2	6	15.8	2	5.3	4	10.5	7	18.4	4	10.5	0	0.0	0	0.0	0.0	38
Telephone	0	0.0	0	0.0	0	0.0	2	50.0	0	0.0	0	0.0	1	25.0	0	0.0	0	0.0	1	25.0	0	0.0	0	0.0	0.0	4
Theft	0	0.0	1	4.8	2	9.5	4	19.0	1	4.8	8	38.1	2	9.5	1	4.8	1	4.8	1	4.8	0	0.0	0	0.0	0.0	21
Traffic Obstruction	0	0.0	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0.0	1
Traffic Stop	36	8.2	31	7.0	67	15.2	59	13.4	32	7.3	40	9.1	37	8.4	40	9.1	32	7.3	63	14.3	4	0.9	0	0.0	0.0	441
Unnuly Juvenile	0	0.0	2	15.4	2	15.4	1	7.7	1	7.7	4	30.8	1	7.7	0	0.0	2	15.4	0	0.0	0	0.0	0	0.0	0.0	13



# Incident Breakdown By Month Report

Print Date/Time: 11/02/2023 15:58  
 Login ID: rburkholder  
 Year: 2023

Bluffton Police Department  
 ORI Number: OH0020100  
 Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Unsecured Door	2	5.3	1	2.6	2	5.3	10	26.3	5	13.2	4	10.5	6	15.8	3	7.9	2	5.3	3	7.9	0	0.0	0	0.0	38
Unwanted Guest	1	16.7	0	0.0	0	0.0	0	0.0	1	16.7	0	0.0	0	0.0	2	33.3	2	33.3	0	0.0	0	0.0	0	0.0	6
Violating PTO	2	66.7	0	0.0	0	0.0	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Warrant Service	0	0.0	0	0.0	0	0.0	0	0.0	2	40.0	2	40.0	0	0.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	5
<b>Total:</b>	703	11.3	559	9.0	738	11.9	655	10.6	572	9.2	717	11.6	571	9.2	598	9.6	549	8.9	511	8.2	26	0.4	0	0.0	6199



# Ticket Statistics

Print Date/Time: 11/02/2023 15:59  
Login ID: rburkholder  
Statute: All

From Date: 01/01/2023  
To Date: 10/31/2023  
Ticket Type: All

Bluffton Police Department  
ORI Number: OH0020100

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
<b>Criminal</b>													
955.22 Confining, restraining, debarking dog; dangerous dog registration	0	0	0	0	0	0	0	0	1	0	0	0	1
<b>Criminal Totals</b>	0	0	0	0	0	0	0	0	1	0	0	0	1
<b>Parking</b>													
4511.68A Prohibited Standing / Parking Places - Safety Zone	0	0	0	0	0	0	0	0	0	1	0	0	1
4511.69F Handicap Parking	0	0	0	0	0	0	0	0	0	3	0	0	3
4511.68A14 PARKING WHERE SIGNS PROHIBIT	0	0	0	1	0	0	0	0	0	0	0	0	1
<b>Parking Totals</b>	0	0	0	1	0	0	0	0	0	4	0	0	5
<b>Warning</b>													
4513.05 Tail Lights and Illumination of Rear License Plate	1	0	0	0	0	0	0	0	0	0	0	0	1
4511.12 Obedience to Traffic Control Devices	1	0	0	0	0	0	0	0	0	0	0	0	1
4511.21B3 Speed 35 MPH	1	0	1	0	0	1	0	0	0	0	0	0	3
4511.21B2 Speed 25 MPH	0	0	1	0	0	0	0	0	1	0	0	0	2
4511.43A Failure to Yield - Stop Sign	0	0	0	2	1	0	0	0	0	0	0	0	3
4503.11A Expired License Plates	0	0	1	1	1	0	0	0	0	0	0	0	3
4511.68A14 PARKING WHERE SIGNS PROHIBIT	0	0	0	0	1	2	0	0	0	0	0	0	3
4511.69C PARKING FACING ONCOMING TRAFFIC	1	0	0	0	0	0	0	0	0	2	0	0	3
4511.21A SPEED/ACDA	0	0	0	0	1	0	0	0	0	0	0	0	1
<b>Warning Totals</b>	4	0	3	3	4	3	0	0	1	2	0	0	20
<b>Traffic</b>													
4511.69F Handicap Parking	0	0	0	0	0	0	0	0	0	3	0	0	3
4511.42 Right-of-Way When Turning Left	0	0	1	0	0	0	0	0	0	0	0	0	1
4511.21C Speed	0	0	0	0	0	0	0	0	3	0	0	0	3
4513.03A Lights required at Dark	1	1	0	0	0	0	0	0	0	0	0	0	2
4511.21B12 Speed 65 MPH	0	0	1	0	0	0	0	0	0	0	0	0	1
4511.21B8 Speed 55 MPH	0	1	0	0	0	0	0	0	0	0	0	0	1
4511.21B3 Speed 35 MPH	0	0	0	0	0	0	2	0	0	0	0	0	2





# Ticket Statistics

Print Date/Time: 11/02/2023 15:59  
Login ID: rburkholder  
Statute: All

From Date: 01/01/2023  
To Date: 10/31/2023  
Ticket Type: All

Bluffton Police Department  
ORI Number: OH0020100

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Totals
4511.21B2 Speed 25 MPH	0	0	0	0	0	0	0	1	0	1	0	0	2
4511.21B1a Speed - 20 MPH (School Zone)	0	0	0	0	0	0	0	0	0	1	0	0	1
4511.202A Reasonable Control	1	0	0	0	0	0	0	0	0	0	0	0	1
4511.44(A) Failure to Yield the Right of Way - Any Other Place (Driveways)	1	0	0	0	1	0	0	0	0	0	0	0	1
4511.43A Failure to Yield - Stop Sign	0	0	0	0	0	2	0	1	0	0	0	0	2
4513.241C WINDOW TINT	0	0	1	0	0	0	0	0	0	0	0	0	3
4549.08(A)(3) Plates from Another Vehicle	0	1	0	0	0	0	0	0	0	0	0	0	1
4503.11A Expired License Plates	0	0	0	1	0	0	0	0	0	0	0	0	1
4511.13 Traffic Control Device (Red Light)	0	0	0	0	0	0	1	2	0	1	0	0	5
4511.69C PARKING FACING ONCOMING TRAFFIC	0	0	0	0	0	0	0	0	0	0	0	0	1
4511.12A FAILURE TO OBEY TRAFFIC CONTROL DEVICE	0	0	1	0	0	0	0	0	0	1	0	0	1
4511.21A SPEED/ACDA	0	0	0	0	0	0	0	0	0	0	0	0	1
72.032(A) Fail to Yield Stop Sign	0	0	0	0	0	0	0	1	0	1	0	0	2
4510.14A Driving Under Suspension - OVI	0	0	1	0	0	1	0	0	0	0	0	0	1
4510.111A Driving Under Suspension - License Forfeiture	0	0	0	0	0	0	0	0	0	0	0	0	1
4510.21A Failure to Reinstate	0	0	1	0	0	0	0	0	0	1	0	0	1
4510.16A Driving Under Suspension - FRA	0	0	0	0	0	0	0	0	0	0	0	0	1
4511.19A1H OVI Over .17 - Breath	0	1	0	0	0	1	0	1	0	0	0	0	2
4510.12A1 No Drivers License (NO OL)	1	2	2	0	0	0	0	0	0	0	0	0	1
4511.19A1A OVI	0	1	0	0	0	0	0	1	0	0	0	0	6
Traffic Totals	4	7	8	1	1	4	4	7	3	9	0	0	48
Totals	8	7	11	5	5	7	4	7	5	15	0	0	74

Warrant Date: 10/20/2023

Voucher Number: 00440177

Invoice Number	Voucher ID	Gross Amount	Discount Taken	Late Charge	Paid Amount
DP24A012	00440177	414.80	0.00	0.00	414.80

2024 DUP Grant 1st Payment

REGULR40940000300010G



Warrant Number	Date	Total Gross Amount	Total Discounts	Total Late Charges	Total Paid Amount
0050042058	10/20/2023	\$414.80	\$0.00	\$0.00	\$414.80

PLEASE TEAR AT PERFORATION BEFORE CASHING CHECK.

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Attorney General  
30 East Broad Street 15th Floor, FINANCE  
(614) 466-6963  
Columbus OH 43215  
email: invoices@ohioattorneygeneral.gov

Date 10/20/2023 Fund 503 Warrant No. 0050042058 58

25 - 217

Pay Amount \$414.80\*\*\*

Pay \*\*\*\*FOUR HUNDRED FOURTEEN AND 80/100 DOLLARS \*\*\*\*

To The  
Order Of

BLUFFTON VILLAGE OF  
BLUFFTON POLICE DEPT  
154 N MAIN ST  
BLUFFTON, OH 45817

VOID AFTER 90 DAYS

Kimberly A. Murnieks, Director  
Office of Budget and Management

⑈000041480⑈ ⑆044002174⑆503231000420582058⑈

VERIFY THE AUTHENTICITY OF THIS MULTI-TONE SECURITY DOCUMENT  
On Behalf of ACCT# 102419  
Memo: Sharing Ohio's Best October 2023  
L-3655 LAW ENFORCEMENT FOUNDATION, INC  
Columbus, OH 43260 6277 RIVERSIDE DR STE 15  
800-480-2265 DUBLIN OH 43017-5447

DO NOT CONVERT TO ACH

\$200.00

TWO HUNDRED DOLLARS NO CENTS

To BLUFFTON PD  
The ATTN:CHIEF RYAN BURKHOLDER  
Order 154 NORTH MAIN ST  
BLUFFTON OH 45817

*Steven Gray*



⑆044000024⑆ 01893304983⑈102419

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Ohio State Highway Patrol  
Ohio Department of Insurance  
Ohio Department of Transportation  
Ohio Department of Natural Resources  
Ohio Turnpike and Infrastructure Commission



## Joint Media Release

**For Immediate Release:** November 13, 2023

**Media Contacts:** Ohio State Highway Patrol Sergeant Ryan E. Purpura – [OSHP@dps.ohio.gov](mailto:OSHP@dps.ohio.gov) Ohio Department of Insurance Todd Walker – [Todd.Walker@insurance.ohio.gov](mailto:Todd.Walker@insurance.ohio.gov) Ohio Department of Natural Resources Brian Plasters – [Brian.Plasters@dnr.ohio.gov](mailto:Brian.Plasters@dnr.ohio.gov) Ohio Department of Transportation Matt Bruning – [Matt.Bruning@dot.ohio.gov](mailto:Matt.Bruning@dot.ohio.gov) Ohio Turnpike and Infrastructure Commission Charles Cyrill – [Charles.Cyrill@ohioturnpike.org](mailto:Charles.Cyrill@ohioturnpike.org) AAA Club Alliance Kara Hitchens, Public Affairs Manager – [KHitchens@aaa-alliedgroup.com](mailto:KHitchens@aaa-alliedgroup.com)

### Ohio continues into peak time for deer-related crashes

COLUMBUS – AAA, Ohio State Highway Patrol, Ohio Department of Insurance, Ohio Department of Transportation, Ohio Department of Natural Resources and the Ohio Turnpike and Infrastructure Commission want to remind motorists of the increase in deer-related traffic crashes this time of year.

Since 2018, statistics from the Ohio State Highway Patrol show there were 104,328 deer-related crashes on Ohio's roadways. While 95% of deer-related crashes only resulted in property damage, 33 crashes resulted in fatal injuries to motorists, with a total 34 people being killed. Additionally, 47% of these crashes occurred in October, November and December.

“Ohio drivers should keep in mind that deer activity always increases during this time of year – especially at dawn and dusk,” said Governor Mike DeWine. “With Ohio's strengthened distracted driving laws now in place, we anticipate that more drivers will stay alert to their surroundings, and as a result, we hope fewer deer-related crashes will take place this fall.”

At least 50 deer-related crashes happened in each county, with the highest taking place in Stark, Richland, Hancock and Defiance counties. The routes with the most deer-related crashes were U.S. Route 30, state Route 2, Interstate 71, Interstate 75 and Interstate 77.

"You're more likely to spot deer when you practice safe driving habits and have your full attention on the roadway," said Colonel Charles A. Jones, Patrol superintendent. "If you happen to strike a deer, if you're able, move yourself to a safe place, turn on your hazards and report the crash."

According to the Ohio Department of Natural Resources (ODNR) Division of Wildlife, deer become visibly active in October, November and December. This is due in large part to the fall breeding season, which sometimes causes deer to dart into roadways with little caution. This unpredictable movement

leads to an increase in deer-related vehicle crashes. Drivers are encouraged to be extra cautious in areas where fencerows, riparian corridors or other blocks of forested habitat intersect a roadway.

"With deer activity on the rise, it's extra important at this time of year to watch for deer," said Division of Wildlife Chief Kendra Wecker. "Deer often move in groups, so if you see one, slow down and be prepared for more to cross the road."

On average, the Ohio Department of Transportation and the Ohio Turnpike and Infrastructure Commission remove more than 13,000 deer carcasses from our roadways each year.

#### **Cost of Deer-Vehicle Collisions:**

Colliding with a deer is not only dangerous, it's also increasingly costly. Recent data estimates the average insurance claim for a deer-vehicle collision in Ohio is nearly \$5,000. Vehicle sensors found on newer vehicles continue to increase repair costs. In fact, AAA found these new safety systems can double repair bills for minor collisions. The included graphic depicts the estimated repair costs for various vehicle sensors (more information at [Newsroom.AAA.com](http://Newsroom.AAA.com)). Without adequate insurance, drivers are left paying the bill. This is why it's important to make sure you're covered before a crash occurs.

"In the event of an accident, it's important to have adequate insurance for financial protection," Ohio Department of Insurance Director Judith L. French said. "Now is the time for Ohioans to contact their insurance agents to complete an insurance review."

AAA and the Ohio Department of Insurance remind drivers that the optional comprehensive coverage (also known as "other than collision" coverage) portion of an auto insurance policy often is used to pay for deer-vehicle damage repair. Collision or liability-only policies do not cover the damage. With the vast number of costly deer collisions on Ohio's roads, it is often a good idea to evaluate maintaining comprehensive coverage, even with older vehicles.

"While we can't predict the actions of deer and other animals on the road, anything you can do to help prevent a crash or reduce the damage from an animal-related collision can save money and potentially save lives," said Public Affairs Manager Kara Hitchens, AAA Club Alliance.

#### **How to avoid animal collisions:**

- **Scan the road ahead:** Looking ahead helps provide enough reaction time if an animal is spotted. Also, remember some animals, like deer, move in groups.
- **Use high-beam headlights if there is no oncoming traffic:** This can help you spot deer or other wildlife more quickly and give you time to slow down, move over or honk the horn to scare the animal away. High beams also help in spotting animals' reflective eyes.
- **Be extra cautious at dawn and dusk:** Deer tend to be more active in the early morning and at dusk. That's why these are peak times for deer-vehicle collisions.
- **If a collision is unavoidable, apply the brakes firmly and remain in your lane:** Swerving to avoid an animal can often cause a more serious crash or cause you to lose control of your vehicle. Drivers who



swerve to miss a deer and hit something else may be charged for an at-fault crash.

· **Always wear a seatbelt and remain awake, alert and sober:** The chances of getting injured when hitting an animal are much higher if you don't have your seatbelt on. If you're distracted or drowsy, you're not properly scanning the road for deer and could end up spotting them too late.

**What to do if you hit a deer:**

- Following the collision, call the police.
- Avoid making contact with the deer/animal. A frightened and wounded animal can be dangerous and pose a threat when approached or might further injure itself.
- Activate the vehicle's hazard lights whether it's light or dark outside.
- If possible, move the vehicle to a safe location out of the roadway, and wait for help to arrive.
- Drivers should contact their insurance agent or company representative as quickly as possible to report any vehicle damage.

Ohioans with insurance questions can reach out to the Ohio Department of Insurance at 1-800-686-1526 or via [www.insurance.ohio.gov](http://www.insurance.ohio.gov). The website also contains wide-ranging educational insurance information.

AAA provides more than 63 million members with travel, insurance, financial and automotive-related services. Since its founding in 1902, the not-for-profit, fully tax-paying AAA has been a leader and advocate for the safety and security of all travelers. AAA clubs can be visited online at AAA.com.

As always, motorists are also reminded they can dial #677 from their mobile device to be connected to the nearest Ohio State Highway Patrol Post during a roadway emergency. A statistical map containing deer-related crash information can be found here and additional information on crash statistics can be found on the Ohio State Highway Patrol's Ohio Statistics and Analytics for Traffic Safety (OSTATS) Dashboards.

# # #

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Safety

A division of the Ohio Department of Public

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